



**Task Title: Doing Your Taxes**

OALCF Cover Sheet – Learner Copy

**Learner Name:** \_\_\_\_\_

**Date Started:** \_\_\_\_\_

**Date Completed:** \_\_\_\_\_

**Successful Completion:** Yes  No

**Goal Path:** Employment  Apprenticeship

Secondary School  Post Secondary  Independence

**Task Description:** The learner will watch a short video about how to file income taxes.

**Main Competency/Task Group/Level Indicator:**

- Find and Use Information/A3

**Materials Required:**

- Pen/pencil and paper
- Computer or digital device

## Learner Information

Most Canadians need to file income taxes with the government every year. Once you have the documents you need, it is important to learn about the process for properly filing taxes.

Copy and paste this web address into the browser of the computer and watch "Learn About Your Taxes" (2:35):

<https://www.canada.ca/en/revenue-agency/services/tax/individuals/educational-programs/videos/one-about-your-taxes.html>

Work Sheet

**Task 1: List two ways you can complete your income tax forms.**

Answer:

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**Task 2: List three pieces of personal information that you need to fill out when doing your taxes.**

Answer:

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**Task 3: What do you do if you have received income from cash tips but you did not receive a tax slip for this money?**

Answer:

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**Task 4: Once you have filed your taxes, what can you expect to receive from the CRA?**

Answer:

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