

# Task Title: Speaking up at Work

OALCF Cover Sheet – Learner Copy

| _earner Name:            |                      |                               |
|--------------------------|----------------------|-------------------------------|
| Date Started:            |                      |                               |
| Date Completed:          |                      |                               |
| Successful Completion    | Yes No               |                               |
| Goal Path:               | Employment           | Apprenticeship                |
| Secondary School         | Post Secondary       | Independence                  |
|                          |                      |                               |
| Task Description: The lo | earner will read and | reflect upon a fictional work |

**Task Description:** The learner will read and reflect upon a fictional work scenario to determine how to respond.

## Main Competency / Task Group / Level Indicator:

- Find and Use Information/Read Continuous Text/A1.2
- Communicate Ideas and Information/Write continuous text/B2.2

### **Materials Required:**

• Pen/pencil and paper and/or computer or digital device

Learner Copy 1

Task Title: SpeakingUpAtWork\_E\_A1.2\_B2.2

#### Learner Information

Workers sometimes find themselves in work situations where they have to speak up for themselves.

Read the "Taking Credit for Someone Else's Work" Case Scenario.

### **Case Scenario - Taking Credit For Someone Else's Work**

Cameron has just started a new job at a manufacturing plant that assembles car parts. He has completed the training and has been placed on an assembly line with four other men. One day the foreman has a team meeting to discuss how the assembly line can work better together.

The foreman asks Cameron and his co-workers to come up with ideas and present them at the next meeting. Cameron has noticed that when breaks are staggered it wastes a lot of time because the line is slowed down four different times. He thinks it would be more efficient if everyone took a 15-minute break at the same time. He feels shy and intimated to bring this up because he is new on the job. He doesn't want to seem like a know-it-all so he keeps the idea to himself.

The next day, when the first person takes their break, Cameron casually mentions to Roger, one of the other men on the line, that it might be better if everyone took their breaks at the same time. Roger replies, "This is the way it has always been done."

At the next meeting with the foreman, Roger makes the suggestion that Cameron mentioned to him. For the next week, the group tries taking their break all at the same time, and sure enough productivity increases. The foreman thanks Roger at the next team meeting and he is rewarded with a gift certificate to a local restaurant for coming up with an innovative idea.

Learner Copy 2

## Work Sheet

| Task 1: How should Cameron approach this situation with the foreman?          |  |  |
|---|--|--|
| Answer:   |  |  |
|   |  |  |
| Task 2: What should Cameron say to Roger?                                     |  |  |
| Answer:   |  |  |
| Task 3: What, if any, blame should Cameron personally take for what happened? |  |  |
| Answer:   |  |  |
|   |  |  |

Task 4: Describe a time when something like this has happened to you or to someone you know. What was the outcome?

Answer:

Learner Copy 3