



Task Title: Cook Purchase Order

OALCF Cover Sheet – Learner Copy

Learner Name: _____

Date Started: _____

Date Completed: _____

Successful Completion: Yes ☐ No ☐

Goal Path: Employment ☐ Apprenticeship ☐

Secondary School ☐ Post Secondary ☐ Independence ☐

Task Description: The learner will use a food purchase order to find cost information and calculate costs per unit.

Main Competency/Task Group/Level Indicator:

- Find and Use Information/Interpret documents/A2.2
- Understand and Use Numbers/Manage money/C1.2

Materials Required:

- Pen/pencil and paper and/or digital device
- Calculator or digital device with calculator function (optional)

Task Title: CookPurchaseOrder_A_A2.2_C1.2

Learner Information

Cooks use purchase orders for ordering supplies needed to prepare recipes or for event planning.

Scan the "Purchase Order".

Purchase Order**PO # S17-13**

Supplier Name		Calvin's Wholesale Foods	
Address		499 Curtis Street West	
Phone Number		555-123-4567	
Email		customerservice@calvinswholesale.net	
Order Date		September 17 2024	
Ordered By		Paige	
Authorized By		Jackie	
Delivery Date		September 24 2024	
Received By			
Stock Item	Unit Sold	Quantity per Unit	Unit Cost
Jumbo hot dogs	case	8	\$3.99
Beef burgers	case	40	\$24.99
Sausage	case	25	\$18.75
Kaiser bun	package	12	\$4.99
Hot dog bun	package	12	\$2.29
Sliced cheddar	package	12 slices	\$4.99
Ketchup	bottle	2.84 litres	\$12.14
Mustard	bottle	2.84 litres	\$8.76
Relish	bottle	2.84 litres	\$15.36
Hot peppers	jar	4 litres	\$14.08
Dill pickles	jar	4 litres	\$20.48
Coke	case	24 cans	\$9.38
Diet coke	case	24 cans	\$9.38
Sprite	case	24 cans	\$9.38
Gingerale	case	24 cans	\$9.38
Orange crush	case	24 cans	\$9.38
Root beer	case	24 cans	\$9.38
Napkins	case	375 napkins	\$4.00
Aluminum foil	roll	18.5 sq. meters	\$9.29

Work Sheet

Task 1: Circle the purchase order number.

Answer: No written response required here.

Task completed: Yes: ☐

Task 2: Highlight or underline the number of sausages in one case of sausages.

Answer: No written response required here.

Task completed: Yes: ☐

Task 3: Calculate the cost of two cases of Diet Coke.

Answer:

Task 4: Calculate the cost of three rolls of aluminum foil.

Answer:

Task 5: Calculate the cost of an individual beef burger.

Answer:

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Task 6: Calculate the total cost of ordering three (3) cases of jumbo hot dogs, two (2) packages of hot dog buns, and one (1) case of root beer.

Answer:
