From: MOVING FORWARD Curricula and Resources for Learners on the Independence Goal Path - CLO

## **OALCF Task Cover Sheet**

Task Title: Dinner Party "To Do" List

Learner Name:							
Date Started:		Date Completed:					
Successful Completion:	Yes N	No					
Goal Path: Employment	Apprenticeship S	Secondary School Post Secondary Independence ✓					
Task Description:							
The learner will create a list of tasks, and then organize the tasks into chronological order.							
Competency:		Task Group(s):					
B: Communicate Ideas and Information		B3: Complete and create documents					
C: Understand and Use Numbers		C2: Manage time					
Level Indicators:							
B3.1b: Create very simple documents to display and organize a limited amount of information							
C2.1: Measure time and make simple comparisons and calculations							
Performance Descriptors: see chart on last page							
Materials Required:							
Learner information and instructions (next page)							
Pen or pencil and paper							

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## **Learner Information and Tasks:**

**Task 1:** You are having a dinner party. Make a list of at least 10 tasks you will need to do before the party (below or on a separate piece of paper).

**Task 2:** Number the tasks on your list to show what order you need to do them in.

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Performance Descriptors		Needs Work	Completes task with support from practitioner	Completes task independently
B3.1b	<ul> <li>Follows conventions to display information in lists, labels, simple forms, signs (e.g. images support the message, text is legible)</li> </ul>			
	<ul> <li>Organizes lists to suit purpose (e.g. chronologically, alphabetically, numerically and sequentially)</li> </ul>			
	Includes titles where required			
C2.1	Recognizes values in number and word format			
	Understands chronological order			

This task	was successfully completed	needs to be tried ag	gain				
Learner Comments							
Instructo	or (print)	Lear	ner Signat	ure			