



Task Title: College Library Services

OALCF Cover Sheet – Practitioner Copy

Learner Name: _____

Date Started: _____

Date Completed: _____

Successful Completion: Yes ☐ No ☐

Goal Path: Employment ☐ Apprenticeship ☐

Secondary School ☐ Post Secondary ☐ Independence ☐

Task Description: The learner will find information about services and opening hours on a college library website.

Main Competency/Task Group/Level Indicator:

- Find and Use Information/Interpret documents/A2.2
- Use Digital Technology/D.2

Materials Required:

- Pen/pencil and paper and/or digital device
- Computer

Learner Information

College students access many different services on campus. Most colleges have websites listing services and programs that are offered, as well as locations and opening hours.

Go to Conestoga College's Library and Learning Services website:

<https://library.conestogac.on.ca/browse/about-us>

Work Sheet

Task 1: List the name and address of any libraries that are located in Cambridge.

Answer:

Task 2: What is the seating capacity at the Waterloo Campus Library?

Answer:

Task 3: List the libraries you could use before 8:30am on Monday.

Answer:

Task 4: What is the name of the library support chat that is available to students 24 hours a day?

Answer:

Answers

Task 1: List the name and address of any libraries that are located in Cambridge.

Answer: (Found by accessing the “Locations and Features” page.)

Cambridge Campus Library: 850 Fountain Street South Cambridge, ON N3H 0A8

Skilled Trades Campus Library: 25 Reuter Drive Cambridge, ON N3E 1A9

Task 2: What is the seating capacity at the Waterloo Campus Library?

Answer: 122 seats

Task 3: List the libraries you could use before 8:30am on Monday.

Answer: (Found by accessing the “Service Hours” page.)

The Information and Research Desk of the Trades Library is the only library open at 7:30am as of October 2025. Other libraries are not open until 8:30am. This information is subject to change and should be confirmed when the learner completes this task.

Task 4: What is the name of the library support chat that is available to students 24 hours a day?

Answer: Tech Support – Instant Chat is open 24 hours.

Performance Descriptors

Levels	Performance Descriptors	Needs Work	Completes task with support from practitioner	Completes task independently
A2.2	extracts information from tables and forms			
	uses layout to locate information			
	makes connections between parts of documents			
	makes low-level inferences			
	begins to identify sources and evaluate information			
D.2	selects and follows appropriate steps to complete tasks			
	locates and recognizes functions and commands			
	makes low-level inferences to interpret icons and text			
	begins to identify sources and evaluate information			
	performs simple searches using keywords (e.g. internet, software help menu)			

This task: Was successfully completed ☐ Needs to be tried again ☐

Task Title: CollegeLibraryServices_P_A2.2_D.2

Learner Comments:

Instructor (print):

Learner (print):