



Task Title: Cook Purchase Order

OALCF Cover Sheet – Practitioner Copy

Learner Name: _____

Date Started: _____

Date Completed: _____

Successful Completion: Yes ☐ No ☐

Goal Path: Employment ☐ Apprenticeship ☒

Secondary School ☐ Post Secondary ☐ Independence ☐

Task Description: The learner will use a food purchase order to find cost information and calculate costs per unit.

Main Competency/Task Group/Level Indicator:

- Find and Use Information/Interpret documents/A2.2
- Understand and Use Numbers/Manage money/C1.2

Materials Required:

- Pen/pencil and paper and/or digital device
- Calculator or digital device with calculator function (optional)

Task Title: CookPurchaseOrder_A_A2.2_C1.2

Learner Information

Cooks use purchase orders for ordering supplies needed to prepare recipes or for event planning.

Scan the "Purchase Order".

Purchase Order**PO # S17-13**

| Supplier Name | Calvin's Wholesale Foods | | |
|----------------------|--------------------------------------|--------------------------|------------------|
| Address | 499 Curtis Street West | | |
| Phone Number | 555-123-4567 | | |
| Email | customerservice@calvinswholesale.net | | |
| Order Date | September 17 2024 | | |
| Ordered By | Paige | | |
| Authorized By | Jackie | | |
| Delivery Date | September 24 2024 | | |
| Received By | | | |
| Stock Item | Unit Sold | Quantity per Unit | Unit Cost |
| Jumbo hot dogs | case | 8 | \$3.99 |
| Beef burgers | case | 40 | \$24.99 |
| Sausage | case | 25 | \$18.75 |
| Kaiser bun | package | 12 | \$4.99 |
| Hot dog bun | package | 12 | \$2.29 |
| Sliced cheddar | package | 12 slices | \$4.99 |
| Ketchup | bottle | 2.84 litres | \$12.14 |
| Mustard | bottle | 2.84 litres | \$8.76 |
| Relish | bottle | 2.84 litres | \$15.36 |
| Hot peppers | jar | 4 litres | \$14.08 |
| Dill pickles | jar | 4 litres | \$20.48 |
| Coke | case | 24 cans | \$9.38 |
| Diet coke | case | 24 cans | \$9.38 |
| Sprite | case | 24 cans | \$9.38 |
| Gingerale | case | 24 cans | \$9.38 |
| Orange crush | case | 24 cans | \$9.38 |
| Root beer | case | 24 cans | \$9.38 |
| Napkins | case | 375 napkins | \$4.00 |
| Aluminum foil | roll | 18.5 sq. meters | \$9.29 |

Work Sheet

Task 1: Write down the purchase order number.

Answer:

Task 2: How many sausages are in one case?

Answer:

Task 3: Calculate the cost of two cases of Diet Coke.

Answer:

Task 4: Calculate the cost of three rolls of aluminum foil.

Answer:

Task 5: Calculate the cost of an individual beef burger.

Answer:

Task 6: Calculate the total cost of ordering three (3) cases of jumbo hot dogs, two (2) packages of hot dog buns, and one (1) case of root beer.

Answer:

Answers

Task 1: Write down the purchase order number.

Answer: S17-13

Task 2: How many sausages are in one case?

Answer: 25

Task 3: Calculate the cost of two cases of Diet Coke.

Answer: $\$9.38 \times 2 = \18.76

Task 4: Calculate the cost of three rolls of aluminum foil.

Answer: $\$9.29 \times 3 = \27.87

Task 5: Calculate the cost of an individual beef burger.

Answer: $\$24.99 / 40 = \$0.62/\text{burger}$ (rounded to the nearest cent)

Task 6: Calculate the total cost of ordering three (3) cases of jumbo hot dogs, two (2) packages of hot dog buns, and one (1) case of root beer.

Answer:

Jumbo hot dogs: $\$3.99 \times 3 = \11.97

Hot dog buns: $\$2.29 \times 2 = \4.58

Root beer: $\$9.38$

Total: $\$11.97 + \$4.58 + \$9.38 = \25.93

Performance Descriptors

| Levels | Performance Descriptors | Needs Work | Completes task with support from practitioner | Completes task independently |
|--------|---|------------|---|------------------------------|
| A2.2 | performs limited searches using one or two search criteria | | | |
| | extracts information from tables and forms | | | |
| | uses layout to locate information | | | |
| | makes connections between parts of documents | | | |
| | makes low-level inferences | | | |
| | begins to identify sources and evaluate information | | | |
| C1.2 | calculates using numbers expressed as whole numbers, fractions, decimals, percentages and integers | | | |
| | interprets and applies rates (e.g. \$/kg, \$/1) | | | |
| | selects appropriate steps to reach solutions | | | |
| | represents costs and rates using monetary symbols, decimals and percentages | | | |
| | Uses strategies to check accuracy (e.g. estimating, using a calculator, repeating a calculation, using the reverse operation) | | | |

Task Title: CookPurchaseOrder_A_A2.2_C1.2

This task: Was successfully completed ☐ Needs to be tried again ☐

Learner Comments:

Instructor (print):

Learner (print):