

**Task Title: Millwright Maintenance Schedule**

OALCF Cover Sheet – Practitioner Copy

**Learner Name:** \_\_\_\_\_

**Date Started:** \_\_\_\_\_

**Date Completed:** \_\_\_\_\_

**Successful Completion:** Yes  No

**Goal Path:** Employment  Apprenticeship

Secondary School  Post Secondary  Independence

**Task Description:**

The learner will scan a document and follow written instructions to perform tasks related to using a schedule in a workplace.

**Main Competency/Task Group/Level Indicator:**

- Find and Use Information/Read continuous text/A1.2
- Find and Use Information/Interpret documents/A2.1

**Materials Required:**


- Pen/pencil and paper

Task Title: Millwright\_Maintenance\_Schedule\_EA\_A1.2\_A2.1

## Learner Information

Millwrights follow a schedule to perform required maintenance in the workplace. This helps them to schedule and manage time.

Scan the **Millwright Weekly Maintenance Schedule**.

 <b>Millwright Weekly Maintenance Schedule</b>				
TASK	MACHINE/AREA	ASSIGNED TO	NOTES	DATE
Lubricate conveyor belts	Assembly Line A	J. Smith	Use synthetic lubricant only	Monday Feb 5
Inspect and replace worn gears	Press Machine 3	K. Patel	Check for abnormal wear	Tuesday Feb 6
Calibrate hydraulic pumps	Cutting area	D. Wong	Use calibration tool #12	Wednesday Feb 7
Change coolant	CNC Machine 5	L. Brown	Ensure proper disposal	Thursday Feb 8
Perform safety checks	Welding Station	M. Jones	Document findings	Friday Feb 9
General Maintenance	Entire Facility	Team Rotation	Prioritize urgent repairs	Saturday Feb 10

## Work Sheet

**Task 1: On what date is the coolant changed?**

Answer:

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**Task 2: Which tool is required on Wednesday, February 7?**

Answer:

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**Task 3: What maintenance task involves lubrication and what type of lubricant should be used?**

Answer:

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**Task 4: Where is Friday's important safety task scheduled to take place, and what should be done with the findings?**

Answer:

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**Task 5: If urgent repair is needed, on which maintenance day is it scheduled?**

Answer:

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## Answers

**Task 1: On what date is the coolant changed?**

Answer: Thursday Feb 8

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**Task 2: Which tool is required on Wednesday, February 7?**

Answer: Calibration tool #12

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**Task 3: What maintenance task involves lubrication and what type of lubricant should be used?**

Answer: Lubricate conveyor belts / Synthetic lubricant

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**Task 4: Where is Friday's important safety task scheduled to take place, and what should be done with the findings?**

Answer: Welding Station / Document the findings

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**Task 5: If urgent repair is needed, on which maintenance day is it scheduled?**

Answer: Saturday Feb 10

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### Performance Descriptors

Levels	Performance Descriptors	Needs Work	Completes task with support from practitioner	Completes task independently
A1.2	Scans text to locate information			
	Locates multiple pieces of information in simple texts			
A2.1	Scans to locate specific details			
	Locates specific details in simple documents, such as labels and signs			
	Identifies how lists are organized (e.g. sequential, chronological, alphabetical)			

This task: Was successfully completed  Needs to be tried again

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Learner Comments:

Instructor (print):

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Learner (print):

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