



Task Title: Writing an Essay to Express an Opinion

OALCF Cover Sheet – Practitioner Copy

Learner Name: _____

Date Started: _____

Date Completed: _____

Successful Completion: Yes ☐ No ☐

Goal Path: Employment ☐ Apprenticeship ☐

Secondary School ☐ Post Secondary ☐ Independence ☐

Task Description: The learner will write an essay expressing their personal opinion.

Main Competency/Task Group/Level Indicator:

- Communicate Ideas and Information/Interact with others/B1.1
- Communicate Ideas and Information/Write continuous text/B2.3
- Use Digital Technology/D.2

Materials Required:

- Pen/pencil and paper
- Computer with word processing program (e.g. Microsoft Word or Google Docs)

Notes for Instructors/Practitioners

Ensure the learner can structure sentences and paragraphs and has a good understanding of essay organization and editing skills. The learner should be able to type, spell-check, save, and print an essay in a word processing program on the computer.

Learner Information

Students are often asked to write essays to express an opinion about something.

Think about a topic about which you could write a short essay explaining why you like or dislike something. This topic should allow you to write about two or three things you like or dislike, and explain or support your reasoning. For example, you may choose to write about a job you have had, a class you have taken, a sports team you have followed, or a political or community event you are involved in.

Work Sheet

Task 1: Using the topic you have chosen, brainstorm ideas you could write about. Before you start writing your essay, jot down some of your ideas here.

Answer:

Task 2: Write down at least two reasons to support your opinions. Jot down as many details as you can to support each reason.

Answer:

Task 3: Organize these ideas into a rough draft of your essay. You may do this on paper or using a word processing program on the computer. Include an introductory paragraph, a concluding paragraph, and at least two well-developed paragraphs in the body of the essay. There should be at least four paragraphs in total.

Answer:

Task 4: Read your draft essay to someone else (e.g. your instructor or another learner) and ask for feedback. Ask them if your essay makes sense and if they have any suggestions for improvement.

Answer: No written response required here.

Task completed: Yes: ☐

Task 5: Revise your essay based on their input and make any changes you believe will improve the essay.

Answer: No written response required here.

Task completed: Yes: ☐

Task 6: Proof-read your rough draft for spelling and grammar errors. You may use a dictionary, spell-check or other resources to help edit your work.

Answer: No written response required here.

Task completed: Yes: ☐

Task 7: Create a final copy on the computer using a word processing program (e.g. Microsoft Word or Google Docs).

Answer: No written response required here.

Task completed: Yes: ☐

Task 8: Print off your essay and give it to your instructor.

Answer: No written response required here.

Task completed: Yes: ☐

Answers

Answers will vary.

Performance Descriptors

Levels	Performance Descriptors	Needs Work	Completes task with support from practitioner	Completes task independently
B1.1	conveys information on familiar topics			
	shows an awareness of factors such as social, linguistic and cultural differences that affect interactions in brief exchanges with others			
	chooses appropriate language in exchanges with clearly defined purposes			
	participates in short, simple exchanges			
	speaks or signs clearly in a focused and organized way			
B2.3	writes texts to present information, summarize, express opinions, present arguments, convey ideas or persuade			
	manages unfamiliar elements (e.g. vocabulary, context, topic) to complete tasks			
	selects and uses vocabulary, tone and structure appropriate to the task			
	organizes and sequences writing to communicate effectively			

Task Title: WritingAnEssayToExpressAnOpinion_SP_B1.1_B2.3_D.2

Levels	Performance Descriptors	Needs Work	Completes task with support from practitioner	Completes task independently
B2.3 cont'd	uses a variety of vocabulary, structures and approaches to convey main ideas with supporting details			
D.2	selects and follows appropriate steps to complete tasks			
	locates and recognizes functions and commands			
	makes low-level inferences to interpret icons and text			

This task: Was successfully completed ☐ Needs to be tried again ☐

Learner Comments:

Instructor (print):

Learner (print):
