



## Task Title: Lost Item Poster

### OALCF Cover Sheet – Practitioner Copy

**Learner Name:** \_\_\_\_\_

**Date Started:** \_\_\_\_\_

**Date Completed:** \_\_\_\_\_

**Successful Completion:** Yes ☐ No ☐

**Goal Path:** Employment ☐ Apprenticeship ☐

Secondary School ☐ Post Secondary ☐ Independence ☐

**Task Description:** The learner will create a poster for a lost item.

### Main Competency/Task Group/Level Indicator:

- Communicate Ideas and Information/Complete and create documents/B3.1b

### Materials Required:

- Pen/pencil and paper and/or digital device

## Learner Information

What can you do if you lose something of value in a public place? You can retrace your steps and look for it, but if that doesn't work, what then? If you put up a poster, a person who finds your item will know who to return it to.

Scan the "Poster Template".

**Poster Template**

**LOST!**

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## Work Sheet

**Task 1: If you lost your favourite jacket at the mall, list three things you would want to include on a poster.**

Answer:

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**Task 2: List three ways you could draw attention to a poster about your lost jacket.**

Answer:

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**Task 3: Using the poster template, create a poster that would help you get back your favourite jacket if you lost it at the mall.**

Answer:

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## Answers

**Task 1: If you lost your favourite jacket at the mall, list three things you would want to include on a poster.**

Answers will vary but may include

- Type of jacket (e.g. brand, style, colour, size)
- Where it was lost (e.g. outside the bookstore)
- When it was lost (date and time)
- Who to contact if the jacket is found/(learner) phone number or email
- A picture of the jacket

**Task 2: List three ways you could draw attention to a poster about your lost jacket.**

Answers will vary but may include

- Using clear font (if typed) or writing legibly (if hand written)
- Using colours or highlighting key information
- Including a picture of the lost item
- Minimizing extraneous information on the poster
- Posting the poster in a high-traffic area or on a bulletin board with other posters

**Task 3: Using the poster template, create a poster that would help you get back your favourite jacket if you lost it at the mall.**

Answers will vary but the learner poster should include most of the key information listed in Task 1 and be designed in a way that draws attention to key information using some of the strategies listed in Task 2.

### Performance Descriptors

Levels	Performance Descriptors	Needs Work	Completes task with support from practitioner	Completes task independently
B3.1b	follows conventions to display information in lists, labels, simple forms, signs (e.g. images support the message, text is legible)			
	organizes lists to suit purpose (e.g. chronologically, alphabetically, numerically, sequentially)			
	includes titles where required			
	uses labels and headings to organize content			
	presents text and numbers below one or more headings in lists			

This task: Was successfully completed ☐ Needs to be tried again ☐

Task Title: LostItemPoster\_I\_B3.1b

Learner Comments:

Instructor (print):

Learner (print):