**OALCF Task Cover Sheet**

**Task Title:** Prepare for Certification of Qualification Exam

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| **Learner Name:** |
| **Date Started: Date Completed:****Successful Completion:** Yes\_\_\_ No\_\_\_ |
| **Goal Path:** Employment\_\_\_ Apprenticeship **✔** Secondary School **✔** Post Secondary **✔** Independence\_\_\_ |
| **Task Description:**The learner will review the attached article about the Certification of Qualification exam, and answer the questions. |
| **Competency:**A: Find and Use Information  | **Task Group(s):**A1: Read continuous text A2: Interpret documents |
| **Level Indicators:**A1.1: Read brief texts to locate specific details A1.2: Read texts to locate and connect ideas and information A2.1: Interpret very simple documents to locate specific details |
| **Performance Descriptors:** See chart on last page.  |
| **Materials Required:*** Pencil and paper or computer
* Attached article, *Preparing for Certificate of Qualification Exams*
 |

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Apprentices must eventually take the Certificate of Qualification Exam to get their trade credential or “ticket”.

Look at the *Preparing for Certificate of Qualification Exams.*

**Learner Information and Tasks:**

**Task 1:** What type of question will you find on the Certificate of Qualification exam?

* Short answer
* Essay
* Multiple-choice
* Matching

**Task 2:** What do Certificate of Qualification exam questions cover?

**Preparing for Certificate of Qualification Exams**

After you have completed all of your on-the-job training and in-class hours, you still have to write a Certificate of Qualification exam before you become a journeyperson.

Each Certificate of Qualification exam contains 90 to 150 multiple-choice questions. Each question has 4 possible answers and only one answer is correct.

The certification exam is based on the Apprenticeship Training Standard for the trade, and, for Red Seal trades, on the National Occupational Analysis (NOA).

The Apprenticeship Training Standard and the National Occupational Analysis describe what a competent journeyperson is expected to do on the job. The exam questions cover:

* trade terminology and concepts
* why a task is done
* how a task is done

You need to get a score of at least 70% to pass a Certificate of Qualification exam.

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**Answer Key:**

**Task 1:** Multiple-choice

**Task 2:** Trade terminology and concepts**,** why a task is done, andhow a task is done.

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| Performance Descriptors | **Needs work** | **Completes task with support from practitioner** | **Completes task independently** |
| A1.1 | * reads short texts to locate a single piece of information
 |  |  |  |
|  | * decodes words and makes meaning of sentences in a single text
 |  |  |  |
|  | * identifies the main idea in brief texts
 |  |  |  |
| A1.2 | * scans text to locate information
 |  |  |  |
|  | * locates multiple pieces of information in simple texts
 |  |  |  |
| A2.1 | * scans to locate specific details
 |  |  |  |

**This task:** was successfully completed\_\_\_ needs to be tried again\_\_\_

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| Learner Comments |
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#### Instructor (print) Learner Signature