

Task Title: Becoming an Entrepreneur

# OALCF Cover Sheet – Practitioner Copy

**Learner Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date Started: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date Completed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |
| --- | --- | --- |
| **Goal Path:** | Employment | Apprenticeship |
| Secondary School | Post Secondary | Independence |

**Successful Completion:**  Yes No

**Task Description:** The learner will use a government of Ontario website to locate information about starting a business.

**Main Competency/Task Group/Level Indicator:**

* Find and Use Information/Read continuous text/A1.2
* Use Digital Technology/D.1

**Materials Required:**

* Pen/pencil and paper
* Computer or digital device

# Learner Information

# Many people are interested in starting a business or learning more about entrepreneurship.

Scan the “Start a business in Ontario” website: <https://www.ontario.ca/page/business/start>

# Work Sheet

**Task 1: List the ten steps you should follow when considering starting a business in Ontario.**

Answer:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Scan the “Conduct market research” website page.**

**Task 2: List three types of market research you should conduct to better understand your industry of interest.**

Answer:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Return to the main page.**

**Task 3: What can Small Business Enterprise Centres help you do?**

Answer:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Task 4: Find the Small Business Enterprise Centre closest to you. Write down the address and phone number.**

Answer:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

# Answers

**Task 1: List the ten steps you should follow when considering starting a business in Ontario.**

Answer:

* Conduct market research
* Prepare a business plan
* Decide on the ownership structure for your business
* Register your business online
* Confirm licenses and permits
* Confirm if you need to charge HST
* Understand your tax obligations
* Consider business insurance
* Understand the regulations
* Get funding or more help

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**Scan the “Conduct market research” website page.**

**Task 2: List three types of market research you should conduct to better understand your industry of interest.**

Answer: Any three of:

* Industry research
* Customer demographics and target markets
* Competitors
* Location
* Financing
* Business name and online presence

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**Return to the Main Page.**

**Task 3: What can Small Business Enterprise Centres help you do?**

Answer: They provide advisory services and workshops that equip businesses with foundational entrepreneurship skills and continuing supports, including training, mentorship and grant opportunities.

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**Task 4: Find the Small Business Enterprise Centre closest to you. Write down the address and phone number.**

Answers will vary depending on the learner’s location.

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# Performance Descriptors

| Levels | Performance Descriptors | Needs Work | Completes task with support from practitioner | Completes task independently |
| --- | --- | --- | --- | --- |
| A1.2 | scans text to locate information |  |  |  |
|  | locates multiple pieces of information in simple texts |  |  |  |
|  | makes low-level inferences |  |  |  |
|  | makes connections between sentences and between paragraphs in a single text |  |  |  |
|  | obtains information from detailed reading |  |  |  |
|  | begins to identify sources and evaluate information |  |  |  |
| D.1 | follows simple prompts |  |  |  |
|  | follows apparent steps to complete tasks |  |  |  |
|  | locates specific functions and information |  |  |  |
|  | Begins to perform simple searches (e.g. Internet, software help menu) |  |  |  |

This task: Was successfully completed Needs to be tried again

Learner Comments:

Instructor (print): Learner (print):

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