

Task Title: Read Everyday Flyers 3

# OALCF Cover Sheet – Practitioner Copy

**Learner Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date Started: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date Completed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |
| --- | --- | --- |
| **Goal Path:** | Employment | Apprenticeship |
| Secondary School | Post Secondary | Independence |

**Successful Completion:**  Yes No

**Task Description:** The learner will read a memo from their child’s school, answer questions and fill out a permission form.

**Main Competency/Task Group/Level Indicator:**

* Find and Use Information/Interpret documents/A2.1
* Communicate Ideas and Information/Create and complete forms/B3.1a

**Materials Required:**

* Pen/pencil and paper and/or digital device

# Learner Information

Individuals receive memos/flyers from schools informing them of events and asking for permission for their child to attend.

Read the “Pizza Party Memo and Permission Form”.

**Pizza Party Memo and Permission Form**

A flyer with a pizza and a play house

AI-generated content may be incorrect.

Work Sheet

**Task 1: What is the purpose of this memo?**

Answer:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Task 2: What is the school celebrating?**

Answer:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Task 3: Where is the celebration taking place?**

Answer:  
**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Task 4: You have a child at the school and agree to let him join the party. Complete the permission form.**

Answer: No response required here.

Task completed: Yes

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Answers

**Task 1: What is the purpose of this memo?**

Answer: to invite students, teachers and parent volunteers to a school pizza party and to collect the names of students who plan to attend

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Task 2: What is the school celebrating?**

Answer: the completion of their new playground

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Task 3: Where is the celebration taking place?**

Answer: in the school gym  
**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Task 4: You have a child at the school and agree to let him join the party. Complete the permission form.**

Answer: Permission form at the bottom of the memo should be completed. Learner may use a fictitious name if desired.

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Performance Descriptors

| **Levels** | **Performance Descriptors** | **Needs Work** | **Completes task with support from practitioner** | **Completes task independently** |
| --- | --- | --- | --- | --- |
| A2.1 | Scans to locate specific details |  |  |  |
|  | Interprets brief text and common symbols |  |  |  |
|  | Locates specific details in simple documents, such as labels and signs |  |  |  |
|  | Identifies how lists are organized (e.g. sequential, chronological, alphabetical |  |  |  |
| B3.1a | Makes a direct match between what is requested and what is entered |  |  |  |



This task: Was successfully completed        Needs to be tried again    
  
**Learner Comments:**

Instructor (print): Learner (print):

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_                                         \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**